



Effective Remote Working

Aimed at employees who regularly work from home or remotely as part of their job, this online course provides the user with tools to ensure high levels of productivity when they are away from the workplace.

With roughly 1.7 million homeworkers in the UK, which is a number that is expected to keep rising, employers must ensure that if they are employing a remote worker, they offer them the tools and knowledge that they need to perform their job effectively.



COURSE CONTENTS

The course covers the following elements:

- Creating a Productive Workspace
- Structure
- Communication

SHAPING THE WAY BUSINESSES OPERATE



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